

KWAZULU-NATAL TOURISM & FILM

KwaZulu-Natal Tourism and Film is the authority of
Tourism and Film for the province of KwaZulu-Natal
Established by the Act No.02 of 2024



Ithala Trade Centre

29 Canal Quay Road

Durban, 4001

TEL: 031 003 9000

KZNFilmFund@visitkznsa.com

www.visitkzn-sa.com

DEVELOPMENT FUNDING APPLICATION FORM

The following compulsory documents must be submitted with the development application form.

- A one-page letter of motivation.
- A brief synopsis not to exceed one page.
- A treatment or project outline (Fiction projects submit a narrative treatment, Documentaries submit a detailed outline).
- A completed screenplay (if available).
- A detailed development budget **highlighting KZN expenditure per line item** in addition to the top sheet in this application.
- A summarized curriculum vitae for the Writer, Producer and Tier 1-2 script editor.
- A detailed development schedule.
- A certified copy of the applicant's South African identity document **(not older than 6 months)**
- **Proof of address** (In the form of a municipal councillor's letter, a municipal bill in the applicant's name that is not older than 3 months or a signed lease agreement. Applicants that still live with their parents to attach an affidavit along with the municipal bill in their parents/guardian's name. KZN born applicants to submit an unabridged birth certificate)
- A tax clearance PIN from SARS (if available)
- Valid BEE certificate (if available)
- Company registration documents (if applying as a company)
- SBD 4 forms

*A natural person whose primary province of residence is KZN and can provide proof of such residence. This also includes people born in KZN but residing elsewhere.

PLEASE NOTE:

- Non-compliant application will be automatically disqualified.
- Summaries of CVs of the individuals making up the development team (**co-writer, writer, researcher and producer etc.**) must be included.
- Attach relevant copyright information.
 - Current development contract holders are not eligible to apply for development funding while the current development contract is still open with KZN Tourism and Film Authority
- The entire proposal package must be submitted (including the application form and SBD forms)
- **Applications can be emailed to KZNFilmFund@visitkznsa.com**
- Successful application will receive letters of award. To secure the grant, the recipient will be required to sign a contract with KwaZulu Natal Tourism and Film Authority.
- Unsuccessful applications will receive letters of rejection.
- Should the applicant or recipient not be contactable for 2 months or more at the given address or contact number from the date of receipt of the grant, the grant will be cancelled. Should there be a change of contacts, the onus is on the applicant to notify the KwaZulu Natal Tourism and Film Authority.
- No applications shall be returned to the applicant.
- Do not submit any extra material, e.g. videos, photographs, etc. (unless requested)
- Should the applicant become the recipient, she/he will be the signatory of the contract and/or on behalf of his / her company
- **Proposals that do not adhere to the above criteria will be disqualified.**

FILM FUND: APPLICATION FOR DEVELOPMENT FUNDING

A. TITLE OF PROJECT

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B. APPLICANT

Name of Applicant:
Physical & Postal Address:
(Please include Province)

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ID Number:

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Home Telephone:

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Work Telephone:

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Cell Phone:

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Email:

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C. COMPANY

DETAILS

Company Name:
Company Registration Number:
Physical Business Address:

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Postal Address:

(Please include Province)

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Contact Name:

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Home Telephone:

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Work Telephone:

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Cell Phone:

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Email:

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Synopsis of Company Profile		Male	Female
Number of permanent employees			
Number of permanent Black (African, Indian, Coloured) employees			
% of Shared Equity owned by Blacks (African, Indian, Coloured)			
Number of Black (Africa, Indian, Coloured) employees in Senior/Executive Management Positions			
Number of Black (African, Indian, Coloured) employees in Junior Management Positions Temporary or Freelance employees			

CATEGORY

Feature	Total Running Time in Minutes
Short	
Documentary	
TV Series	
Other – Specify:	

Genre:	
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Logline – A brief one line description of your story:	
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E. PRINCIPAL CREATIVE TEAM

	Name	Contact Number	Male	Female
Producer:				
Writer:				
Researcher:				
Script Editor:				

F. NON KZN COMPONENT

Please specify any non-KZN component of the project (e.g. locations, investors, principal creative team, artists).

G. COPYRIGHT

The Applicant must be the originator of the script, treatment or outline concerned, or be the holder of copyright or have an option to the rights in any and all works on which the project is to be based.

	YES	NO
Original Idea? If no, attach full details on a separate sheet		
True Story / Real Life Characters? If yes, attach full details on a separate sheet. If partially based on or drawn from a true story or involving real life characters, attach full details on a separate sheet.		
Underlying work/third party content? If yes , attach full details on a separate sheet.		
Are you aware of any claims against your control or ownership of the rights?		

H. FINANCIAL PLAN SUMMARY

	COMMITTED		PENDING	
INVESTOR	AMOUNT	%	AMOUNT	%
KZN Tourism and Film			R	
TOTALS				

- I. PLEASE BRIEFLY MENTION ANY OTHER (INCLUDING THIS ONE) PROJECT YOU ARE INVOLVED IN AND THE STATUS OF THE PROJECT.
- II. MENTION IF THIS PROJECT HAS BEEN OR IS CURRENTLY A RECEIPT OF ANY OTHER FUNDING.

I/We declare that the information provided herein and in the supporting documentation appended to this application is accurate.

SIGNATURE(S) _____

DATE: _____

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J. BUDGET

- It is not necessary to complete all classifications, only those relevant to your project and its particular stage of development.
- Please include a detailed development budget with **KZN expenditure** in addition to this top sheet, the KwaZulu Natal Tourism and Film Authority reserves the right to negotiate amendments to this budget as a condition of the provision of funds
- KwaZulu Natal Tourism and Film does not fund retrospectively.

Category	Applicant's Contribution		KwaZulu Natal Tourism Authority's Investment	Other Funding
	Cash	Deferred	Requested	Committed
Option on Rights				
Purchase of Rights				
Writer's Fee				
Producer's Fee				
Script Editor's Fee				
Office overheads				
Research				
Legal Fees (if applicable)				
Other				
Sub-Totals				
TOTAL KZN EXPENDITURE:				
TOTAL DEVELOPMENT BUDGET REQUESTED:				

K. ACCESS AND EQUITY

The KwaZulu Natal Tourism and Film Authority aims to provide equitable access by South Africans to its funding initiative regardless of their racial background, culture, sex, physical or intellectual disability. To assist in monitoring performance in this regard and comply with statutory obligations it would be greatly appreciated if you would complete the following details and include it with your application. Statistics generated from this information will be presented in aggregate and will not form part of your application.

WRITER

Project Title:_____

Your Name:_____

Date:_____

Date of Birth:_____

Please tick with an X in the appropriate box.

Are you male or female?

M F

Race?

B W

Do you have any physical disability?

Yes No

Are you a South African citizen?

Yes No

Are you a South African resident?

Yes No

Which Province are you from?

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