



**KZN
FILM**

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115 Musgrave Road, Berea
Durban, 4001
TEL: 031 003 9000
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www.kznfilm.co.za
<https://funding.kznfilm.co.za/>

PO Box 5274
Durban
4000

FUNDING APPLICATION FORM FOR CO-PRODUCTIONS PROJECTS

Co-productions are important to the KZN Province as it provides opportunities for the use of KZN talent, crew and locations by national, African and International producers; in cooperation with SA producers. South African producers are invited to apply for co-production funding up to R1 500 000 million, on behalf of its co-production project.

**The following compulsory documents must be submitted with the development application form
for Co-production applications**

- A one page letter of motivation
- A brief synopsis not to exceed one page
- A full itemized production budget in addition to the top sheet that is part of this application.
- Please highlight budget items to be spent in KZN (50% of total budget must be spent in KZN)
- A treatment or project outline (Narrative projects submit a director's treatment and Documentaries submit a detailed outline)
- A full script for feature projects and scripts for all episodes for TV series



- A comprehensive production schedule
- A detailed financial plan with contract or commitment from other financiers where applicable. Please include the details of various co-funders, and whether funding has been committed.
- The following table tiers the different films and provides details on the level of distribution agreements are required:

TYPE OF FILM	DURATION OF FILM	DISTRIBUTION CONTRACT REQUIRED
Short film	60 minutes and under	Marketing and disturbing plan only
Festival film	Any duration	Marketing and disturbing plan only
Feature film	More than 60 minutes Less than 160 minutes	Distribution letters of intent required at application stage Distribution contracts required before issue of KZNFilm contract

- A summary of the work experience and/or qualifications of the key creative team
- Only filmmakers who either professionally or through training have produced, directed, or written a short film, documentary (Tier 1, Tier 2, Tier 3) are eligible to apply for co-production funding
- A certified copy of the applicant's South African identity document (not older than 6 months)
- Company Registration documents of the company applying for funding
- Valid tax clearance PIN from SARS (If available)
- Valid BEE certificate (If available)
- Signed SBD 4 form

PLEASE NOTE:

- Non-compliant applications will be given seven days (excluding weekends) to resubmit any outstanding documents or amend any errors on their application



- Summaries of CVs of the individuals making up the development team **(co-writer, writer, researcher and producer etc.)** must be included.
- Attach relevant copyright information.
- Applications must be submitted via the KZNFilm online funding portal: <https://funding.kznfilm.co.za/>
- No emailed or hand delivered proposals will be accepted.
- The entire proposal package must be submitted (including the application form and SBD forms) on the online application website
- Successful application will receive letters of award. In order to secure the grant, the recipient will be required to sign an agreement with KwaZulu-Natal Film Commission.
- Non-compliant projects that do not resubmit within 7 days will not be presented to the KZNFilm Film Fund Committee for consideration
- Applications deemed unsuccessful by the KZNFilm Film Fund Committee will receive letters of rejection.
- Should the applicant or recipient not be contactable for 2 months or more at the given address or contact number from the date of receipt of the grant, the grant will be cancelled. Should there be a change of contacts, the onus is on the applicant to notify the KwaZulu Natal Film Commission.
- No applications shall be returned to the applicant.
- Do not submit any extra material, e.g. videos, photographs, etc. (unless requested)
- Should the applicant become the recipient, she/he will be the signatory of the contract and/or on behalf of his / her company

Proposals that do not adhere to the above criteria will be disqualified



FILM FUND: APPLICATION FOR CO-PRODUCTION PROJECTS

A. TITLE OF PROJECT & DICTRICT

B. APPLICANT

Name of Applicant:
 Physical & Postal Address:
(Please include Province)

ID Number:
 Home Telephone:
 Work Telephone:
 Cell Phone:
 Email:

C. COMPANY DETAILS

Company Name:
 Company Registration Number:
 Physical Business Address:

Postal Address:
(Please include Province)

Contact Name:
 Home Telephone:
 Work Telephone:
 Cell Phone:
 Email:

Synopsis of Company Profile

	Male	Female
Number of permanent employees		
Number of permanent Black (African, Indian, Coloured) employees		
% of Shared Equity owned by Blacks (African, Indian, Coloured)		
Number of Black (Africa, Indian, Coloured) employees in Senior/Executive Management Positions		



Number of Black
(African, Indian, Coloured) employees in Junior
Management Positions
Temporary or Freelance employees

KWAZULU NATAL FILM COMMISSION: APPLICATION FOR CO-PRODUCTION

TIER:

Select the tier that you fall under.

Please refer to KZN Film Funding Guidelines

Tier 1	
Tier 2	
Tier 3	
Tier 4	
Tier 5	

D. CATEGORY

<input type="checkbox"/>	Fiction	<input type="checkbox"/>
<input type="checkbox"/>	Factual	

Genre:	
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E. PRINCIPAL CREATIVE TEAM

	Name	Contact Number	Male	Female
Producer:				
Writer:				
Researcher:				
Script Editor:				
Videographer:				
Director if applicable				
DOP if applicable				

F. NON KZN COMPONENT

Please specify any non-KZN component of the project (e.g. locations, investors, principal creative team, artists).

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KWAZULU NATAL FILM COMMISSION: APPLICATION FOR CO-PRODUCTION

G. FINANCIAL PLAN SUMMARY

	COMMITTED		PENDING	
INVESTOR	AMOUNT	%	AMOUNT	%
KZN Film Commission			R	
TOTALS				

H. PLEASE BRIEFLY MENTION ANY OTHER (INCLUDING THIS ONE) PROJECT YOU ARE INVOLVED IN AND THE STATUS OF THE PROJECT.

I. MENTION IF THIS PROJECT HAS BEEN OR IS CURRENTLY A RECEIPIENT OF ANY OTHER FUNDING.

KWAZULU NATAL FILM COMMISSION: APPLICATION FOR CO-PRODUCTION

L. BUDGET (Please also attach detailed budget)

ABOVE THE LINE COSTS	
STORY RIGHTS	
PRODUCER	
DIRECTOR	
CAST	
TRAVEL & LIVING	
TOTAL ABOVE THE LINE COSTS	
BELOW THE LINE COSTS	
PRODUCTION COSTS	
PRODUCTION STAFF	
CAMERA	
SET DESIGN	
SET CONSTRUCTION	
SET OPERATIONS	
LIGHTING	
SPECIAL EFFECTS	
SET DRESSING	
PROPERTIES	
EXTRA TALENT	
WARDROBE	
MAKEUP & HAIRSTYLISTS	
PRODUCTION SOUNDS	
TRANSPORTATION	
LOCATION EXPENSE	
LABORATORY	
VIDEO POST PRODUCTION	
TESTS	
TOTAL PRODUCTION COSTS	
POST PRODUCTION COSTS	
EDITING	
MUSIC	
POST PRODUCTION SOUND	
TITLES	
LABORATORY PROCESSING	
TOTAL POST PRODUCTION COSTS	
ADMINISTRATIVE EXPENSE	
PUBLICITY	
COMPLETION BOND	
INSURANCE	

KWAZULU NATAL FILM COMMISSION: APPLICATION FOR CO-PRODUCTION

CONTINGENCY	
OTHER COSTS	
TOTAL ABOVE THE LINE	
TOTAL BELOW THE LINE	
TOTAL ABOVE & BELOW THE LINE	
TOTAL KZN EXPENDITURE	
TOTAL BUDGET	

I. ACCESS AND EQUITY

The KwaZulu Natal Film Commission aims to provide equitable access by South Africans to its funding initiative regardless of their racial background, culture, sex, physical or intellectual disability. In order to assist in monitoring performance in this regard and comply with statutory obligations it would be greatly appreciated if you would complete the following details and include it with your application. Statistics generated from this information will be presented in aggregate and will not form part of your application.

WRITER

Project Title: _____

Your Name: _____

Date: _____

Date of Birth: _____

Please tick with an X in the appropriate box.

Are you male or female?	M	F
Race?	B	W
Do you have any physical disability?	Yes	No
Are you a South African citizen?	Yes	No
Are you a South African resident?	Yes	No

KWAZULU NATAL FILM COMMISSION: APPLICATION FOR CO-PRODUCTION

KWAZULU NATAL FILM COMMISSION: APPLICATION FOR CO-PRODUCTION

**KWAZULU NATAL FILM COMMISSION: APPLICATION FOR CO-PRODUCTION
FILM FUND: APPLICATION FOR CO-PRODUCTION FUNDING**

J. TITLE OF PROJECT & DICTRICT

K. APPLICANT

Name of Applicant:

Physical & Postal Address:
(Please include Province)

ID Number:

Home Telephone:

Work Telephone:

Cell Phone:

Email:

L. COMPANY DETAILS

Company Name:

Company Registration Number:

Physical Business Address:

Postal Address:
(Please include Province)

Contact Name:

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Synopsis of Company Profile	Male	Female
Number of permanent employees	<input style="width: 80%; height: 20px;" type="text"/>	<input style="width: 80%; height: 20px;" type="text"/>
Number of permanent Black (African, Indian, Coloured) employees	<input style="width: 80%; height: 20px;" type="text"/>	<input style="width: 80%; height: 20px;" type="text"/>
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Temporary or Freelance employees	<input style="width: 80%; height: 20px;" type="text"/>	<input style="width: 80%; height: 20px;" type="text"/>

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<input type="text"/>

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COMPLETION BOND	

INSURANCE	
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KWAZULU NATAL FILM COMMISSION: APPLICATION FOR CO-PRODUCTION

CONTINGENCY	
OTHER COSTS	
TOTAL ABOVE THE LINE	
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TOTAL KZN EXPENDITURE	
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Are you a South African citizen?	Yes	No
Are you a South African resident?	Yes	No

Which Province are you from?