KWAZULU-NATAL TOURISM & FILM
KwaZulu-Natal Tourism and Film is the authority of
Tourism and Film for the province of KwaZulu-Natal
Established by the Act No.02 of 2024

TOURISM & FILM KWAZULU-NATAL
Magical. Zulu Kingdom.

SPECIFICATION

To : **SUPPLY CHAIN MANAGEMENT**

Closing Date : **05 August 2026 at 11h00**

Services required : **Supply and Delivery of HP 203A Toner Cartridges**

When services required :

Where services required : **KZN Tourism & Film Authority Offices**

Background and Description of Goods/Services Required:

Description	Qty	Unit Cost (R)	Total (R)
Background and Description of Goods/Services Required: Supply and delivery of HP 203A toner cartridges set consisting of: • Two (2) Black toner cartridges • One (1) Cyan toner cartridge • One (1) Magenta toner cartridge • One (1) Yellow toner cartridge • Must be Compatible with HP Colour LaserJet Pro series (e.g., M254, MFP M280, MFP M281)			
Specification Requirements: HP 203A Black Toner Cartridge - (CF540A)	**2**		
HP 203A Cyan Toner Cartridge - (CF541A)	**1**		
HP 203A Magenta Toner Cartridge (CF543A)	**1**		
HP 203A Yellow Toner Cartridge - (CF542A)	**1**		

Total Price (Exclusive of VAT)	
VAT @ 15%	
Grand Total (VAT Incl)	

End User Contact Details:
Contact person: Anir Bidesi
Contact number: 031 366 7500
Email: anir@visitkznsa.com

EVALUATION CRITERIA: SPECIFICATION

- The bid for the appointment of each service provider will be evaluated on compliance, mandatory requirement, functionality, preference point system and specific goals in accordance with the Preferential Procurement Regulation 2022.

Phase 1: COMPLIANCE

- **The bidder must be registered as a vendor on the National Treasury Central Supply Database (CSD). If not, registered bidder must make means to register in order to bid for the process: Link below for registration on the database:**

Register user - Central Supplier Database Application (csd.gov.za)

- **The bidder must be in good standing with SARS; the information will be verified through Central Supply Database (CSD) and SARS efiling pin in compliance with Instruction Note 9 of 2017/2018 prior to the award of the quotation.**
    - **Completed Standard Bidding Documents (SBDs), Defaulters etc.**

Phase 2: MANDATORY REQUIREMENTS (If Applicable) *(disqualifying requirement)*

- **Minimum of three (3) Reference letters of similar / same hardware supplied (Reference letter must be signed, dated and on client letterhead)**

Phase 3: EVALUATION OF THE SPECIFICATION

Phase 4: APPLICATION OF PREFERENCE POINT SYSTEM AND SPECIFIC GOALS:

The 80/20 preference points system will be applicable for the evaluation of this process in accordance with the Preferential Procurement Regulations 2022.

Specific Goals will be applicable for this Quotation process.

	Specific Goals
Price	80
Ownership Goals	
• At least 51% Black Africans, Indians or Coloreds Owned Companies.	10
RDP Goals	
• Enterprises located in KwaZulu-Natal	10
Total	100

Kindly Refer to Table 1 of SBD 6.1 of the Preference Claim Form to claim for Points.

Verification of Specific Goals:

- **Black Ownership verification** will be verified through submission of the Sworn Affidavit or BBBEE Certificate with a summary report.
- **Locality Verification**: will be verified through submission of the Utility bill or a CSD Report.

Failure on the part of a tenderer to submit proof or documentation required in terms of this Quotation to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

The organ of state reserves the right to require of a tenderer, either before a Quotation is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

All quotations with all the required documentation to be forwarded to quotes@visitkznsa.com and failure to do so will result in your submission not being accepted

for enquiries related to SCM to be forwarded to scm@visitkznsa.com

For Technical Enquiries Contact: Anir Bidesi (anir@visitkznsa.com)

COMPILED AND VERIFIED BY	**APPROVED:**
…….. **Mr. Anir Bidesi** **Designation: Head: ICT and Cybersecurity** **Date:**	..... **Ms.Thandazile Mokhohlouloane** **Acting Executive: Corporate Services** **Date:**